

**Contract Opportunity**  
**Experienced WEB / SOCIAL MEDIA DEVELOPER**

<b>DEADLINE</b>	Submit your <b>resume and cover letter</b> (max 1500 words) to <a href="mailto:camyi@arkcentre.ca">camyi@arkcentre.ca</a> by Wednesday December 9, 2020 by 11:59 PM (Eastern Standard Time).
<b>Initiative</b>	The Canadian Ark Centre of Excellence is a not-for-profit organization. In partnership with six other community organization, and financial contribution from Public Safety Canada, it seeks through the <b>Community Action for Muslim Youth Integration initiative (CAMYI)</b> to address the polarized thinking underpinning bigotry, hate, and violence among youth populations, through sharing expert knowledge and lived experience with youth in an interactive setting. This will involve engaging with other community organizations in developing and delivering culturally appropriate programs and services that counter polarized thought. The targeted population consists of key stakeholders across the Muslim community, including community leaders, community centres and individuals with lived experience on the subject. The objective is twofold, namely, to build our capacity to address these problems; and, to empower our communities to act and to prevent.
<b>Work Description</b>	To build a website and related mediums such as Facebook page, YouTube, Instagram, Twitter, : <ul style="list-style-type: none"> <li>• Domain name for two years</li> <li>• Email with the domain name</li> <li>• Professional look and design</li> <li>• Input/track all the project's activity news and events</li> <li>• Link to the project's video presence (YouTube)</li> <li>• Linked to social media page</li> <li>• Section for visitors to message us.</li> <li>• Section for gallery (photos)</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Has a bachelor's degree in computer science or equivalent in experience</li> <li>• Has at minimum 2 years experience in web development</li> </ul>
<b>Contact</b>	Dani Khanafer, Director, Canadian Ark Centre of Excellence C10- 2295 St-Laurent Blvd, K1G 4Z6 <a href="mailto:camyi@arkcentre.ca">camyi@arkcentre.ca</a> <a href="mailto:ark@arkcentre.ca">ark@arkcentre.ca</a> <a href="https://arkcentre.ca/">https://arkcentre.ca/</a>
<b>Work Location</b>	The work will be completed at the contractor's workplace.
<b>Value</b>	The total budget for this contract is <b>\$300.00</b> excluding applicable taxes. There is no travel associated with this contract.
<b>Duration</b>	Until March 31, 2021.

**SUMMARY of**

<b>Tasks</b>	<b>Deliverables</b>
Meet in person or via phone with the project authority and any expert as needed to establish common understanding of the contract scope and all requirements	<ul style="list-style-type: none"> <li>• Participation in meeting</li> <li>• Refined/clarified scope and requirements</li> </ul>
Be available for weekly/bi-weekly check-ins Participate in meetings essential to the execution of the project	<ul style="list-style-type: none"> <li>• Participation in check-ins</li> <li>• Progress summaries</li> </ul>
Work under the supervision of the technical advisor to develop the webpage and related electronic social mediums	<ul style="list-style-type: none"> <li>• Webpage developed and accessible to the public</li> <li>• Related electronic social mediums linked and accessible</li> </ul>